



ENROLMENT POLICY

Date implemented	1 st January 2025
Date scheduled review	1 st May 2027
Policy author	Abigail Sawyer (Head of School)
Approved by	Linuwel Steiner School Board of Directors
Consultation	Linuwel Steiner School College of Teachers Association of Independent Schools NSW (AISNSW)
Relevant legislation	<i>Education Act 1990</i> <i>Disability Discrimination Act 1992</i> <i>Disability Standards for Education 2005</i>

At Linuwel, we strive to provide a K-12 educational pathway that nurtures an inherent love of learning, personal striving and the capacity for imagination. Teaching and learning at Linuwel is inspired by Rudolf Steiner's indications, while complying with the regulatory requirements of the NSW Education Standards Authority (NESA).

Linuwel Steiner School's enrolment policy applies to student enrolment from Kindergarten through to Class 12, compliant with the *Disability Discrimination Act* and the *Disability Standards for Education*.

Application to enrol

Linuwel Steiner School is an inclusive, co-educational and non-denominational school. Applications are welcomed from parents/guardians seeking an education based on the principles of Steiner education.

Parents/guardians who enrol their child at Linuwel enter into a partnership with the School grounded in mutual respect and responsibility.

Admission to the School is subject to the availability of a place and subject to the School's enrolment procedures. Admission to our Preschool or Little Kindy programs does not guarantee admission to Kindergarten.

When processing enrolment applications, the School prioritises applications from:

- Children of Linuwel Steiner School staff
- Siblings of students currently enrolled
- Children from other Steiner/Waldorf schools.

When considering applications to enrol, the School will consider:

- the degree to which applicant families hold attitudes, values and priorities compatible with the School's ethos, vision and values,
- the contribution the enrolling student and family might make to the life of the School,
- the current composition and dynamic of the class group in which the applicant would be enrolled,
- the behaviour record of the student,
- the School's ability to meet any special needs or abilities of the student, and
- and the order in which applications were received.

Linuwel Steiner School has an absolute discretion in determining the weight of various factors taken into account when determining whether to offer a place for the student.

Collection of student information

Linuwel Steiner School collects and considers a range of information to support consideration of enrolment applications so that the School can adequately prepare to meet each student's unique capabilities and needs.

With the permission of parents seeking enrolment, Linuwel staff will contact the school/s attended by applicants for enrolment. The School will also ask parents to provide comprehensive information, including information about their child's development, temperament and preferences.

Information collected to support processing of enrolment applications is securely stored and accessed only by those involved in processing enrolment applications. From 2025, some information collected to process applications will be stored digitally in the School's cloud-based storage system.

Consideration of behaviour record

Where the School receives information that suggests a student has a history of complex or challenging behaviour, defiance, illegal activities or other behaviour that might present a risk to the learning and wellbeing of other students, staff safety or the School, the Head of School may decline to further proceed with the enrolment application process until a comprehensive risk assessment has been conducted.

Students with disability or additional learning needs

When considering an application for enrolment for a student with disability, a determination should be made regarding the school's capacity to address the student's individual needs.

In assessing the individual needs of students seeking to enrol, Linuwel Steiner School will adopt a collaborative planning approach, using the combined expertise of the student, their parents/guardians and allied professionals to identify adjustments required to facilitate the student's participation in the educational programs offered by the school.

As part of the collaborative planning process, parents/guardians will be asked to share comprehensive information about the student's needs. With the permission of the parents/guardians seeking to enrol their child, the school may also request advice from independent specialists, appropriate agencies, previous schools and health professionals.

The school's Learning and Support Teacher and relevant education staff will collate information provided, then confer with the Head of School. The school will consider how the student's needs can be met. Issues and barriers to participation will be discussed and reasonable adjustments identified. The Head of School or delegate will then convene a support meeting with the parents/guardians, engaging them in conversation about potential adjustments.

Where the parents/guardians are satisfied with the adjustments proposed and the school does not consider making reasonable adjustments will cause unjustifiable hardship, the Head of School may decide to make an offer of enrolment.

Where the school forms a preliminary view that required or proposed adjustments may be unreasonable, the Head of School will communicate a preliminary decision in respect to those adjustments and/or the student's enrolment to the parents/guardians. The parents/guardians will be given an opportunity to respond before a final decision in respect to enrolment is made by the Head of School.

Policy review

Linuwel Steiner School's Enrolment Policy and Procedures will be periodically reviewed and updated to ensure relevance and efficacy. Revisions will be communicated on the Linuwel Steiner School website and provided to stakeholders.

ENROLMENT PROCEDURES

